



American  
Association of  
Neurological  
Surgeons

**2018 AANS ANNUAL SCIENTIFIC MEETING**  
**April 28-May 2, 2018**  
**Ernest N. Morial Convention Center**  
**New Orleans, LA**

**EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM**

Exhibitors who plan to use a service contractor other than Freeman must notify the AANS in writing on or before March 9, 2018. Please complete the form and submit it with a Certificate of Insurance.

**EXHIBITING COMPANY (at the meeting)**

COMPANY NAME

BOOTH NUMBER

ON-SITE CONTACT NAME

ON-SITE PHONE

**SERVICE CONTRACTOR**

COMPANY NAME

ADDRESS

CONTACT NAME

PHONE

ON-SITE CONTACT NAME

ON-SITE PHONE

The MCC requires that all Exhibitor Appointed Contractors and their workers wear both an MCC Access Credential and individual event credentials at all times. Workers without correct credentials will not be allowed to enter the facility.

Workers must use only designated doors to enter or exit the facility. Violation of MCC's access policy will result in suspension from the facility. Labor should enter through public safety entrance behind the great hall, Gate 18 in I1. They should not use the front entrance of the exhibit hall.

**Please submit this completed form and Certificate of Insurance by March 9, 2018 to:**

Mimi Korcak

Phone: 847.378.0529 / Fax: 847.378.0629 / email: mkc@aans.org

**FOR AANS USE ONLY:**

Date EAC Form Received \_\_\_\_\_ Date Certificate of Insurance Received \_\_\_\_\_

Early Move-in (600+ SF) YES / NO Approved YES / NO If YES, Move-in Date/Time \_\_\_\_\_ / \_\_\_\_\_