

45th Annual Meeting of the AANS | CNS Section on PEDIATRIC NEUROLOGICAL SURGERY

DECEMBER 5-8, 2016 | HILTON ORLANDO BONNET CREEK | ORLANDO, FLORIDA

The Face of Pediatric Neurosurgery | Excellence. Quality. Compassion.



2016 AANS/CNS Section on Pediatric Neurological Surgery Annual Meeting Abstract Guidelines

Meeting Date/Location:

Dec. 5-8, 2016 | Orlando

Abstract Submission Opens:

Wednesday, May 25, 2016

Abstract Submission Deadline:

Monday, Aug. 8, 2016 at 5 p.m. (CDT)

Frequently Asked Questions (FAQs)

How Do I Submit an Abstract?

Visit: www.myaans.org and log in to MyAANS. This submission site works best in Firefox browser. A free download is available [here](#).

AANS Members: You can log in to the abstract center using your MyAANS account user name and password.

Non-members: If you have previously submitted an abstract, you may already have a user name and password. If you cannot remember your user name and password, please go [here](#) for assistance in getting that information. For registration purposes, it is critical that you do not create a duplicate membership record.

If you are not a member and have not used the abstract center before, you can [create an account here](#).

What Information Is Required to Complete a Submission?

- **Presenting Author:** Individual who is submitting the abstract and will register to attend meeting. All correspondence will be done via email with the presenting author.
- **Title:** As an example, a properly formatted title would read: Neurosurgery Research Principles and Dynamics, not Neurosurgery research principles and dynamics.
- **Abstract Body:** This includes an Introduction, Methods, Results and Conclusion. Text is limited to 300 words.
- **List Authors:** A total of up to 12 list authors can be included. Their full names with credentials, city and state or country *must be included*.
- **Presentation Preference:** Please note whether the preferred format is an oral presentation or poster.

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- **Additional Information:** This includes elements such as award consideration, previous submission of abstract, previous presentation on abstract, sponsor (required) and FDA approval. Please note: check the appropriate box(es) to be considered for the Hydrocephalus, Shulman and American Academy of Pediatrics/Section on Neurosurgery (AAP/SONS) awards. Eligibility descriptions for each award are available by clicking on the award.
- **Disclosure:** This is required for presenting author, as well as agreement with *Terms and Conditions*.
- **Review Work**
- **Submit**

Please note: Abstracts cannot contain advertising, trade names or a product-group message. Please include generic names or terms in your abstract content. If the abstract includes trade names, names from several companies should be used — not just trade names from a single company — to present all available treatment options. If trade names or company names are included in your abstract, the AANS reserves the right to remove them to ensure all scientific content is free from commercial bias.

Can I edit my submission?

- Yes, you may make any edits until the **submission deadline**. Edits would include changing the title, adding or deleting authors or changing the abstract body.
- Once the review process begins, **no changes** to the submissions are allowed — **no exceptions**. Please note that any typographical or spelling errors, improperly formatted titles, etc., will **not** be edited by anyone at the AANS.
- It is the responsibility of the submitter to review and verify all work submitted. **Please remember** after making **any changes** to your abstract RE-SUBMIT the abstract even if submitted previously.

When will I know if my abstract has been accepted for either oral or poster presentation?

All abstract submitters will be notified by email in mid-September relative to their abstract status.

If I accept the invitation for either oral or poster presentation, am I required to attend the 2016 AANS/CNS Section on Pediatric Neurological Surgery Annual Meeting in Orlando?

Yes, all presenting authors are required to register and pay for the annual meeting. If you are unable to fulfill this obligation, then another member of the author block can be substituted by completing and submitting a [Change in Presenting Author Form](#) by Thursday, Nov. 17.

Can I submit charts, graphs or images with abstract submission?

No, the AANS does not allow for any of the above in the abstract submission process.

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How will the abstract be available to meeting attendees?

All oral and poster abstracts will be available on the Meeting App. All accepted abstracts for poster presentation will need to create a 4'x8' poster to be displayed throughout the meeting. In addition, there will be a designated time during the program for poster viewing by attendees, in which presenting authors will need to be by their poster to answer questions.

They will be published exactly as they are submitted, **with no exceptions**. Please proofread your **abstract** before it is submitted to avoid errors.

What is the review process?

Each submission is blindly reviewed by a group of pediatric neurosurgeons and the Annual Meeting Program Committee.

Contact Information

American Association of Neurological Surgeons
5550 Meadowbrook Drive
Rolling Meadows, IL 60008-3852

Phone: 847.378.0500 or 888.566.AANS (2267)

Website: www.aans.org

Email: abstracts@aans.org