



American
Association of
Neurological
Surgeons

2020 AANS ANNUAL SCIENTIFIC MEETING
April 25-29
Boston Convention & Exhibition Center
Boston, MA

EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

Exhibitors who plan to use a service contractor other than Freeman must notify the AANS in writing on or before March 2, 2020. Please complete the form and submit it with a Certificate of Insurance.

EXHIBITING COMPANY (at the meeting)

COMPANY NAME

BOOTH NUMBER

ON-SITE CONTACT NAME

ON-SITE PHONE

SERVICE CONTRACTOR

COMPANY NAME

ADDRESS

CONTACT NAME

PHONE

ON-SITE CONTACT NAME

ON-SITE PHONE

The Boston Convention & Exhibition Center requires that all Exhibitor Appointed Contractors and their employees wear their ESCA badge and individual event credentials at all times. Workers without correct credentials will not be allowed to enter the facility.

PLEASE SEE EXHIBITOR GUIDELINES, INFORMATION AND REGULATIONS ON PAGE 30 OF BCEC EXHIBITOR ORDERING GUIDE FOR ACCESS CONTROL AND CREDENTIALING DETAILS. LABOR HELP SHOULD NOT USE THE NORTH LOBBY ENTRANCE.

Submit this completed form and Certificate of Insurance by March 2, 2020 to:
Kim Schrader
Phone: 847.378.0552 / Fax: 847.378.0652 / email: kls@aans.org

FOR AANS USE ONLY:

Date EAC Form Received _____ Date Certificate of Insurance Received _____

Early Move-in (600+ SF) YES / NO Approved YES / NO If YES, Move-in Date/Time _____ / _____